Dayton Public Library

FAX, Copier, Printer, Copyright Policy

Adopted: 6/1990

Reviewed:

Amended: 6/2007, 2/2012, 3/2015 9/2016

Copier

The library provides a copy machine for library business-related purposes and for the public to use during library hours. The librarian is available to assist the patron with making copies, or the patron may use the copy machine independently. Staff pays for personal copy machine use.

Photocopy charge: 10 cents per page

FAX

The library provides a FAX machine for library business-related purposes and for the public to use during library hours. The librarian will operate the FAX machine on behalf of the patrons. Staff pays for personal FAX use.

- \$1 first page, 25 cents per subsequent pages outgoing FAX
- 10 cents per page incoming FAX
- No charge for cover sheet
- No charge for outgoing to toll-free numbers

Printer

The library provides a printer available from library computers for library business-related purposes and for the public to use during library hours. The librarian is available to assist the patron with printing, or the patron may use the copy machine independently.

Printer charge: First ten (10) pages free, then 10 cents per page

• Color printer: 25 cents per page

Copyright Law

Dayton Public Library complies with the copyright law of the United States (Title 17, United States Code) which governs the making of photocopies and other reproductions of copyrighted material. A notice of copyright restrictions will be prominently displayed near the copy machine. Library staff will refuse to duplicate any material if doing so would violate copyright laws, and will assist patrons in determining copyright restrictions on borrowed or copied materials.

Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is the copy or reproduction not be used for any purpose other than private study, scholarship or research. If a customer uses a copy or reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement.